

University of Ado Akiti, Nigeria

P.M.B. 5363, Ado Akiti

Invitation for Pre-qualification and tender exercise of contracts for supply and installation of 33KV 1250 AMPS Switch Gear Panel

## **1.0 Introduction**

In line with the requirements for due process for award of contracts for capital projects, the University of Ado-Ekiti wishes to invite competent/qualified Contractors to pre-qualify and tender for.-

Supply and Installation of 33kv1250 AMPS Switch Gear Panel

## **2.0 Pre-Qualification Requirements**

Interested Contractors are invited to submit the following documents:

1. i. Evidence of Registration with the Corporate Affairs Commission
2. ii. Evidence of Registration as Contractors with the University of Ado-Ekiti, Nigeria.
3. iii. Evidence from the Companies' Bankers as to their financial capacity/capability to undertake the project.
4. iv. Evidence of Tax Clearance Certificate for the last three years.
5. v. Evidence of VAT payment
6. vi. Evidence of presence of Company in Ekiti State.
7. Evidence of qualified Technical and Professional Staff.
8. Evidence of acquisition of specialized equipment. (Provide receipts, pictures. etc.)
9. ix. A comprehensive company profile to include verifiable key professional staff and evidence of execution of similar jobs. (Provide letter of award of Contract and Completion Certificate for each of the projects.)
10. x. Documents are to be arranged and submitted as itemized in i-ix above.

## **3.0 Verification of Claims**

Interested Contractors must note that the University of Ado-Ekiti reserves the right to verify claims made in the pre-qualification. documents submitted, by them.

## **4.0 Pre-Quaificat10n and Tender Fees**

Contractors are to pay a non -refundable processing fee of N50,000.00 for the project The fee should be paid in bank draft and addressed to the University of Ado-Ekiti.

## **5.0 Submission of Documents**

1. i. The pre-qualification applications with all the required supporting documents should be neatly packaged, bounded and forwarded in sealed envelopes and marked at the top left corner **“The University of Ado-Ekiti Project: Pre-qualification for the Supply and Installation of 33KV1250 Amps Switch Gear Panel”**
2. ii. The complete Tender documents collected from Physical planning Department, University of Ado-Ekiti must be sealed in an envelope marked **“Tender document for the Supply and Installation of 33KV V250 Amps Switch Gear Panel”**
3. iii.

The companies submitting the Pre-qualification and Tender document should write the name; mobile phone number and e-mail address of a contact person at the bottom left corner of the TWO envelopes. This will allow for prompt communication.

The Pre-qualification and Tender documents must reach the University not later than 10.00a.m. On the 21<sup>st</sup> of September, 2010

**Please note that:-**

The Pre-qualification und Tender papers will be opened on the 21<sup>st</sup> of September, 2010 at 11.00am the Senate Chamber of the University. All those who would have submitted their documents by the deadline are invited to the meeting for the opening of the Pre-qualification and Tender documents.

Only the tender documents of Pre-qualified Contractors will be opened,

The two parcels (Pre-qualification and Tender) should be addressed to:

The Registrar, University of Ado-Ekiti,

P.M.B. 5363, Ado-Ekiti, Nigeria.

The Tender documents collected from Physical Planning Department, University of Ado-Ekiti must be sealed in an envelope marked **“Tender document for the Supply and Installation of 33KV 1250 Amps Switch Gear Panel”**.

It is emphasized that current registration with Corporate Affairs Commission, Abuja and University of Ado-Ekiti is compulsory and no negotiable.

Contractors are expected to adhere strictly to ALL instruction may constitute a non-compliance may constitute a ground for disqualification.

**Omojola Awosusi, Ph.D**

**Registrar**